EPIC GUIDE

WRITING NOTES AND FINDING INFORMATION

For help with VA computing, Erica Stohs has created a wonderful document that cannot be improved upon.

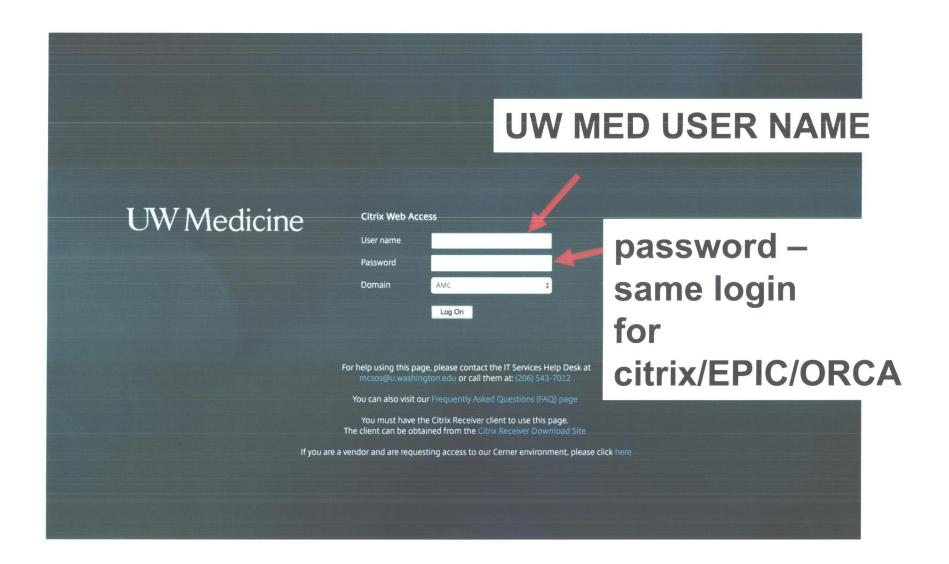
Please find it on eduke.org "Erica Stohs' VA Guide"

The following slides will help you find your schedule of patients, gather information about them, write notes, arrange for follow up, identify a cosigner, and close the encounter in EPIC for HMC and UW General ID clinics.

However, we will not cover EPIC Inboxes or Madison clinic-specific functions. These are important. I, Chloe, or the chiefs are happy to teach you about these anytime.

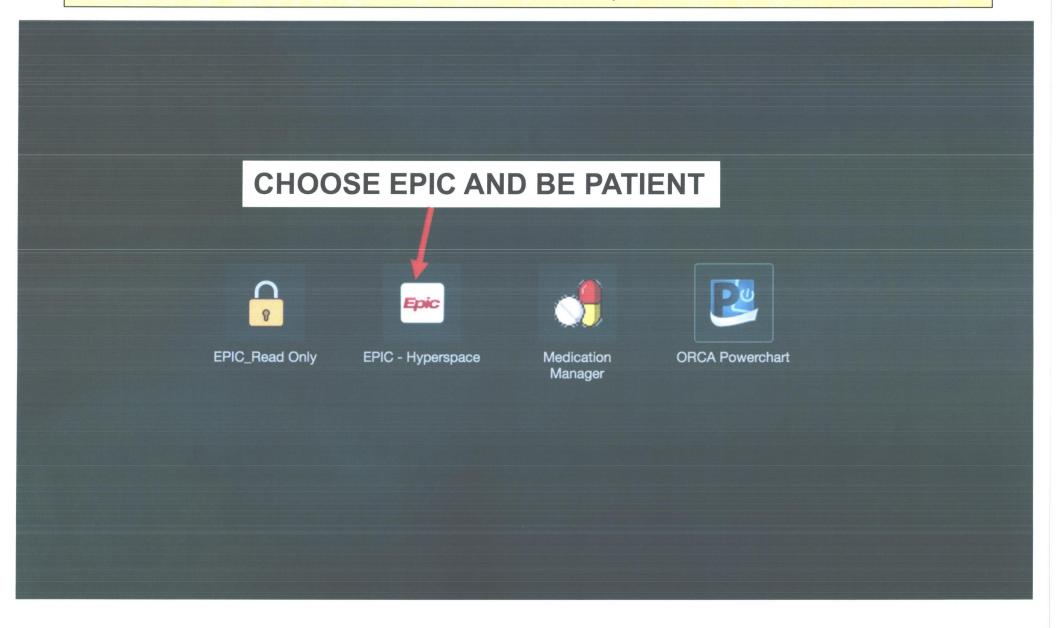
LOG INTO EPIC

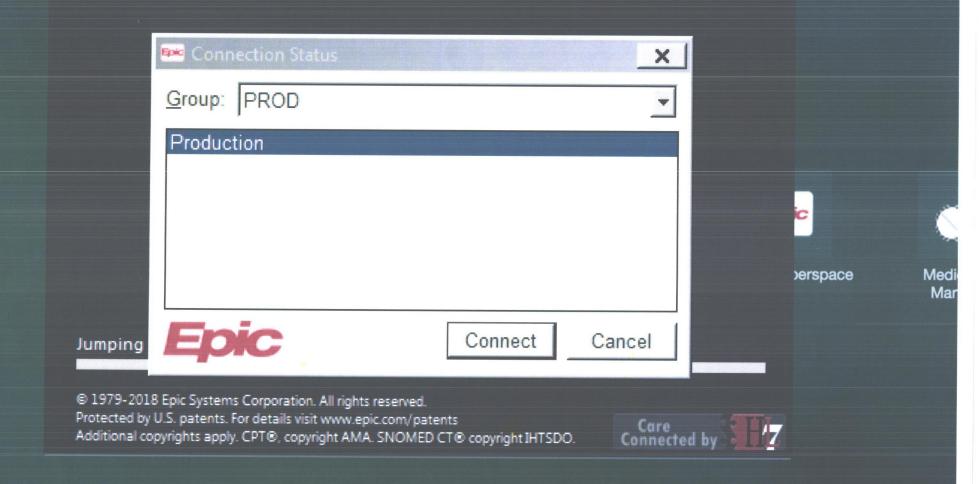
https://access.uwmedicine.org



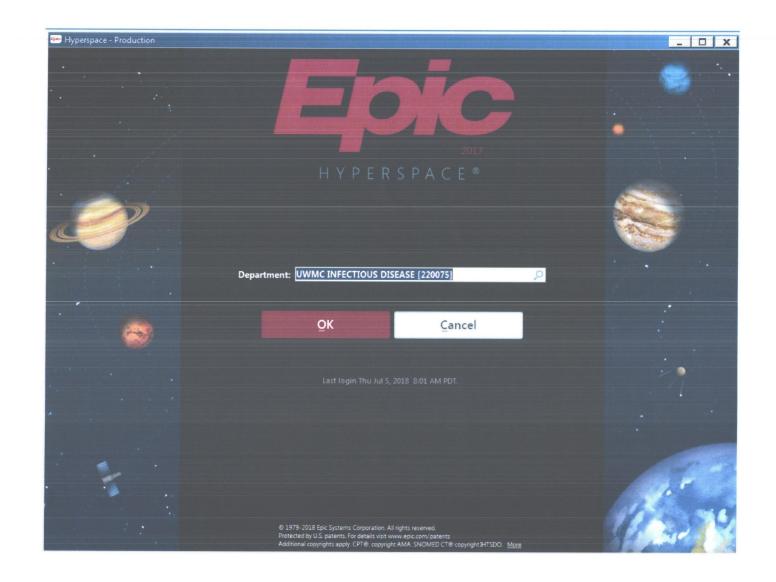
If you have Mojave installed on your mac, I can help you access citrix through something called Citrix Workspace. If you don't have Mojave installed, try to avoid it.

THAT WILL TAKE YOU HERE: FROM HERE, CAN GO TO EPIC OR ORCA

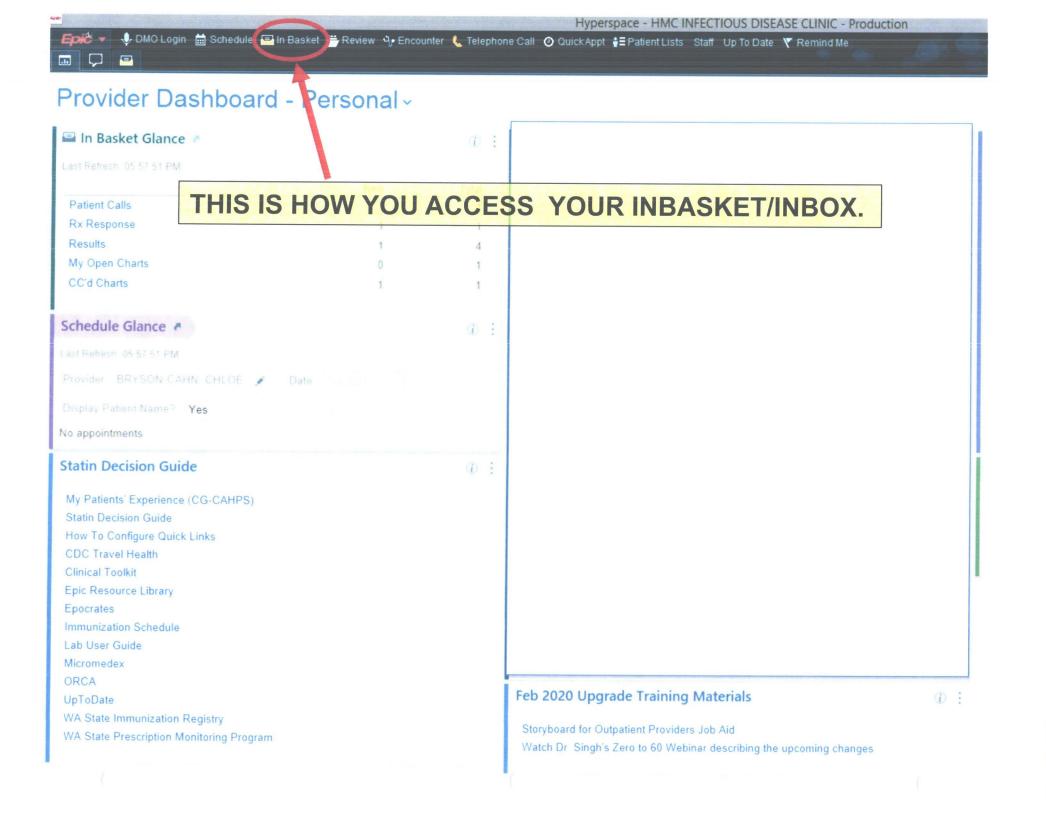




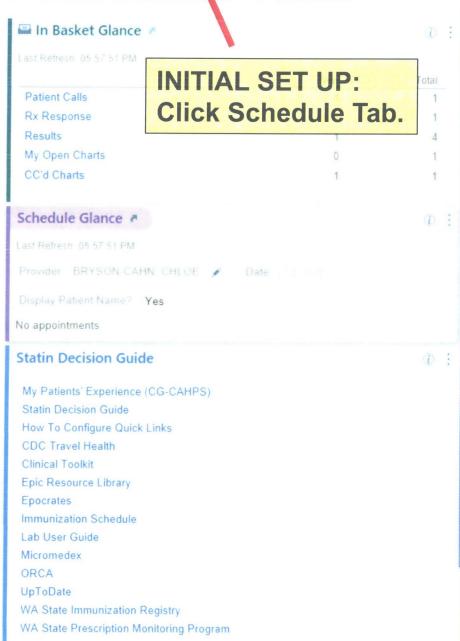
THIS WINDOW POPS UP. Click Connect.
ENTER SAME USER NAME AND PASSWORD.



ENTER: UWMC INFECTIOUS DISEASE or HMC INFECTIOUS DISEASE CLINIC



Provider Dashboard - Personal -

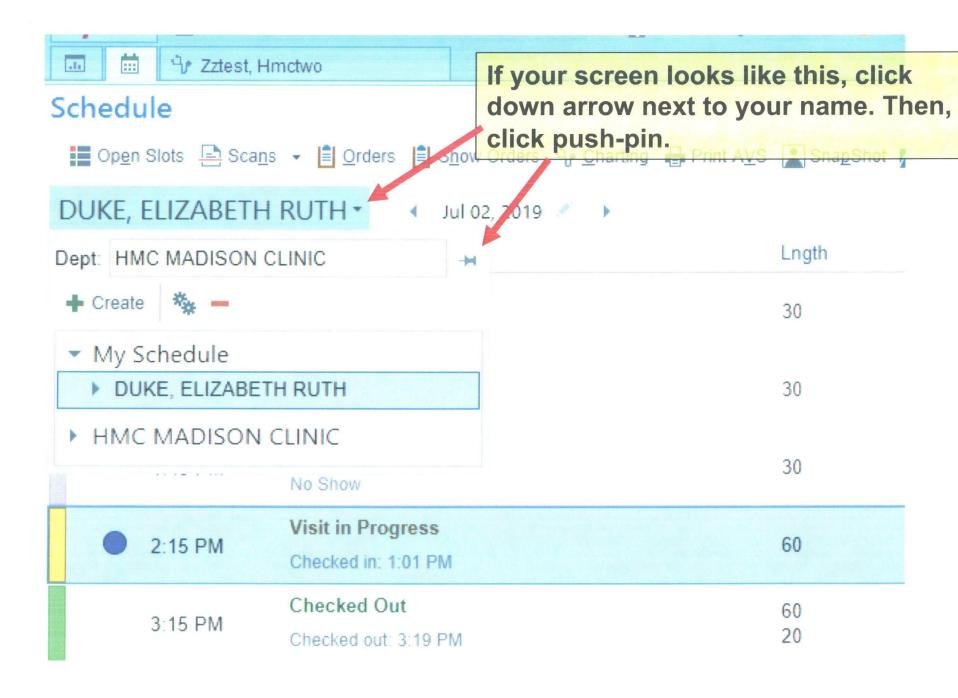


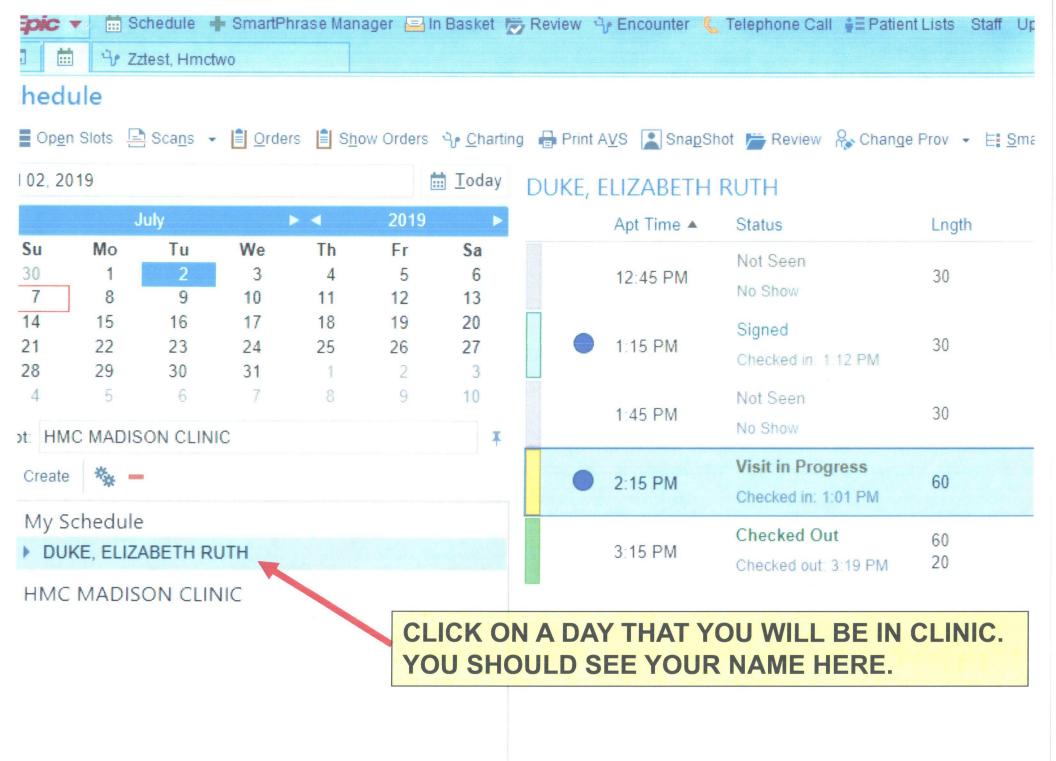
Feb 2020 Upgrade Training Materials

Storyboard for Outpatient Providers Job Aid
Watch Dr Singh's Zero to 60 Webinar describing the upcoming changes



If your screen looks like this, click down arrow next to your name.





YOU CAN CHOOSE ONE OF THE PATIENTS ON YOUR SCHEDULE AND DOUBLE CLICK ON THEIR NAME TO PRE-CHART IF YOU HAVE PATIENTS SCHEDULED.



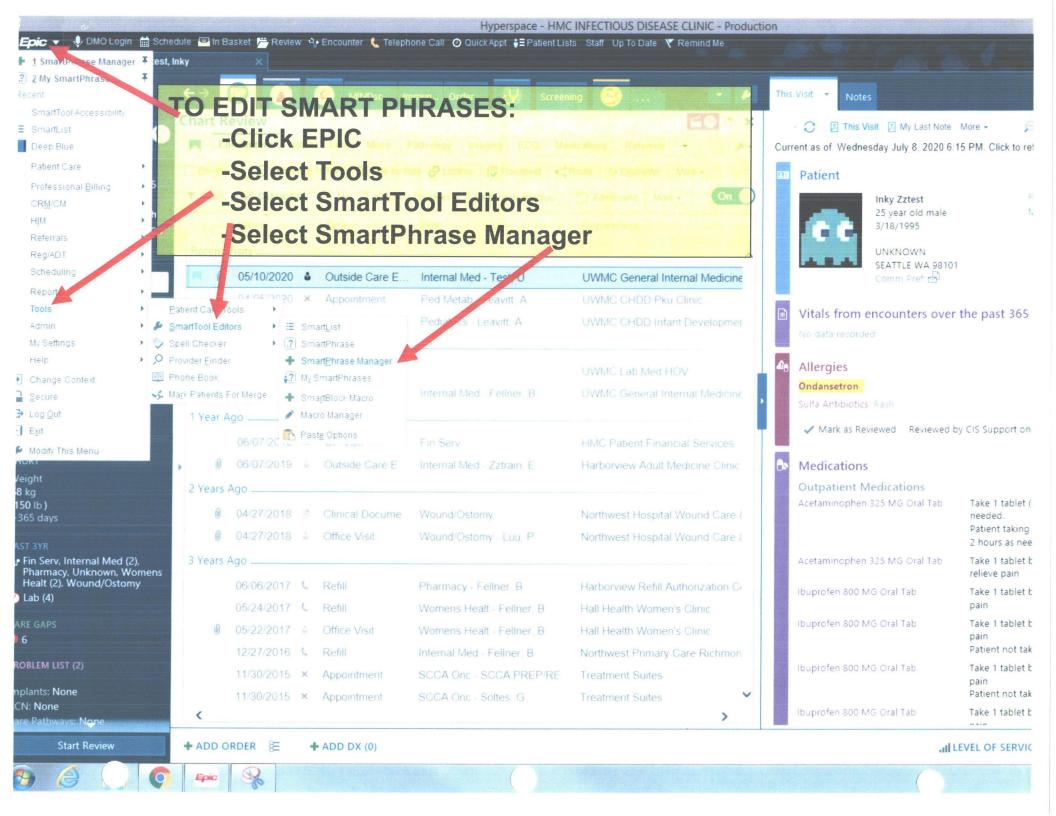
chedule 🛊 SmartPhrase Manager 🔝 In Basket 📂 Review 👉 Encounter 🐛 Telephone Call 🛔 🖺 Patient Lists Sta

IF FOR SOME REASON YOU CAN'T FIND A PATIENT (ON YOUR SCHEDULE) OR YOU'RE AT THE VA, OPEN THIS TEST PATIENT (ZZTEST, INKY).
CLICK ENCOUNTER. THEN FIND PATIENT.

DUKE, ELIZABETH RUTH Apt Time A Status SON CLINIC ABETH RUTH SON CLINIC tient Lookup Patient Search Recent Patients Search for your patient using as much information is possible. Name/MRN EPI ID SSN Birth Date Email Use sounds-like My patient Find Patient Cancel Double click this PKU appointment. Then continue. Click continue on the prompt that says it's cancelled.

Selected record	l: Zztest, Inky			
Contact Date	Contact Type	Provider	Department	Status
05/10/2020	Orders Only	NWCT1	UWMC NW CT	Canceled (Clinic
04/05/2020	Appointment	Leavitt, Anne M, MD	UWMC CHDD PKU CLINIC	Canceled (Clinic
03/30/2020	Appointment	Leavitt, Anne M, MD	UWMC CHDD IDFC	Canceled (Clinic.
11/30/2015	Appointment	SCCA PREP/RECOVERY B	ZZSCCA PROCEDURE SUITE	Canceled (Clinic
11/30/2015	Appointment	Soltes, George D, MD	ZZSCCA PROCEDURE SUITE	Canceled (Clinic
11/30/2015	Appointment	SCCA PREP/RECOVERY B	ZZSCCA PROCEDURE SUITE	Canceled (Clinic.
<u>N</u> ew	Search >>		More Accept	<u>C</u> ancel

NOW LET'S LEARN ABOUT SMART PHRASES, AKA DOT PHRASES





TO ACCESS THIS EASILY IN THE FUTURE:

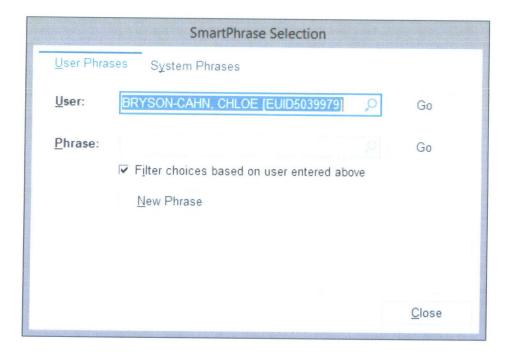
- -Click EPIC
- -Click the pushpin next to the SmartPhrase Manager

NEXT – click on SmartPhrase Manager

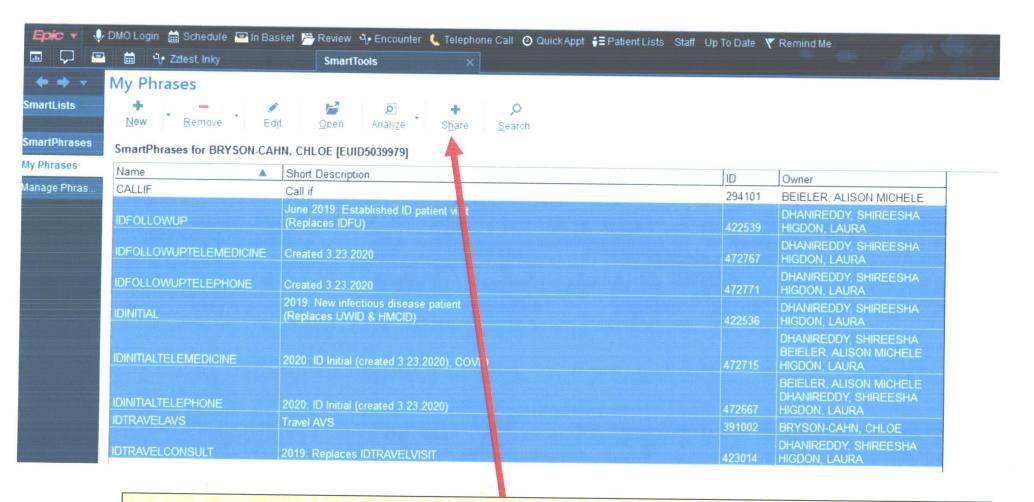
Enc Provider

Type the name of the source for all TRUTH: **BRYSON-CAHN, CHLOE**

Hit GO





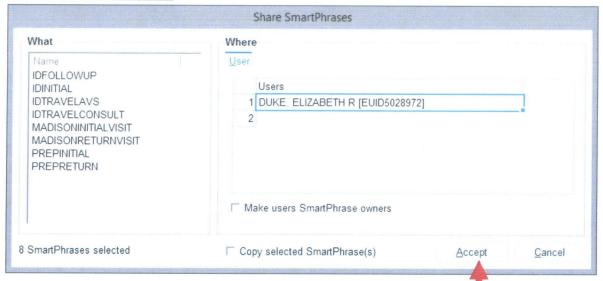


Highlight all ID smart phrases (hold down shift and use down arrow key). Then, hit Share.

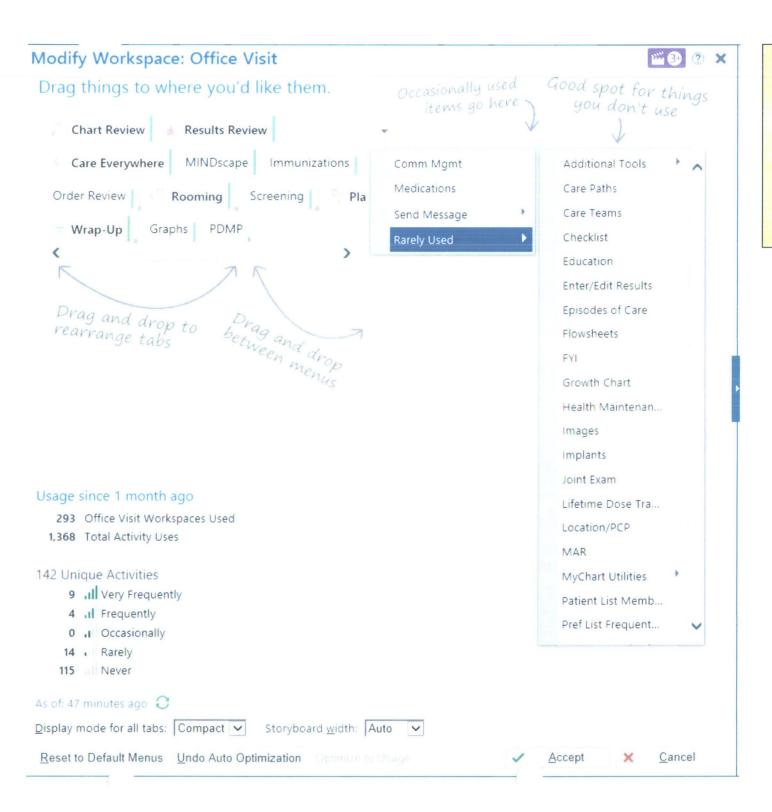




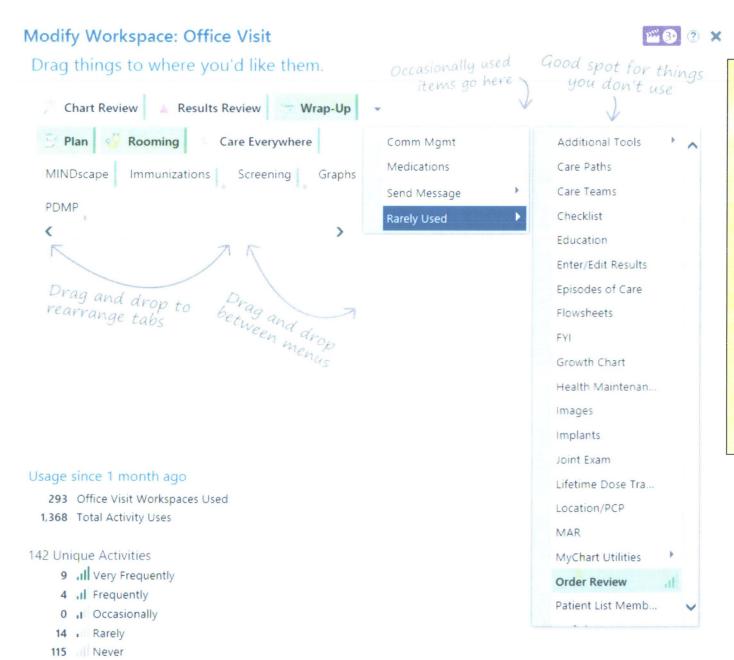
	ID	Owner
ID patient visit	422539	HIGDON, LAURA DHANIREDDY, SHIREESHA
ease patient (ID)	422536	HIGDON, LAURA DHANIREDDY, SHIREESHA
	391002	BRYSON-CAHN, CHLOE
ELVISIT	423014	HIGDON, LAURA DHANIREDDY, SHIREESHA
IJ	408294	DHANIREDDY, SHIREESHA HIGDON, LAURA
Ŋ	399566	DHANIREDDY, SHIREESHA HIGDON, LAURA
	432306	HIGDON, LAURA DHANIREDDY, SHIREESHA
		HIGDON, LAURA
	432307	DHANIREDDY, SHIREESHA



The phrases should show up on the left and your name on the right. Click Accept.



Drag and drop these tabs to the desired order and put ones you don't use over on the right.



Storyboard width: Auto

As of: 50 minutes ago

Display mode for all tabs: Compact V

Reset to Default Menus Undo Auto Optimization

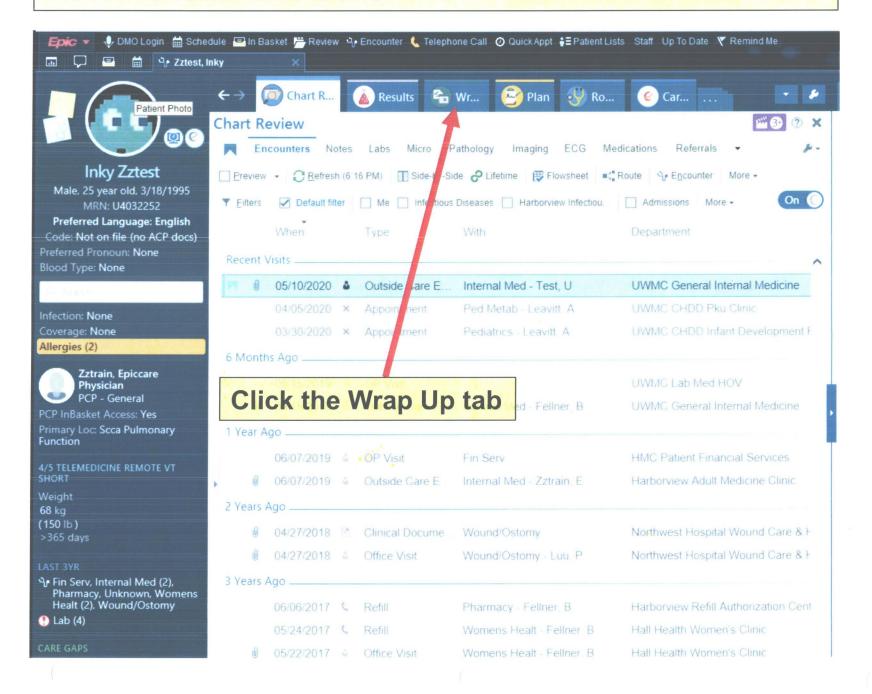
RECOMMEND REORDERING TO THIS ORDER:

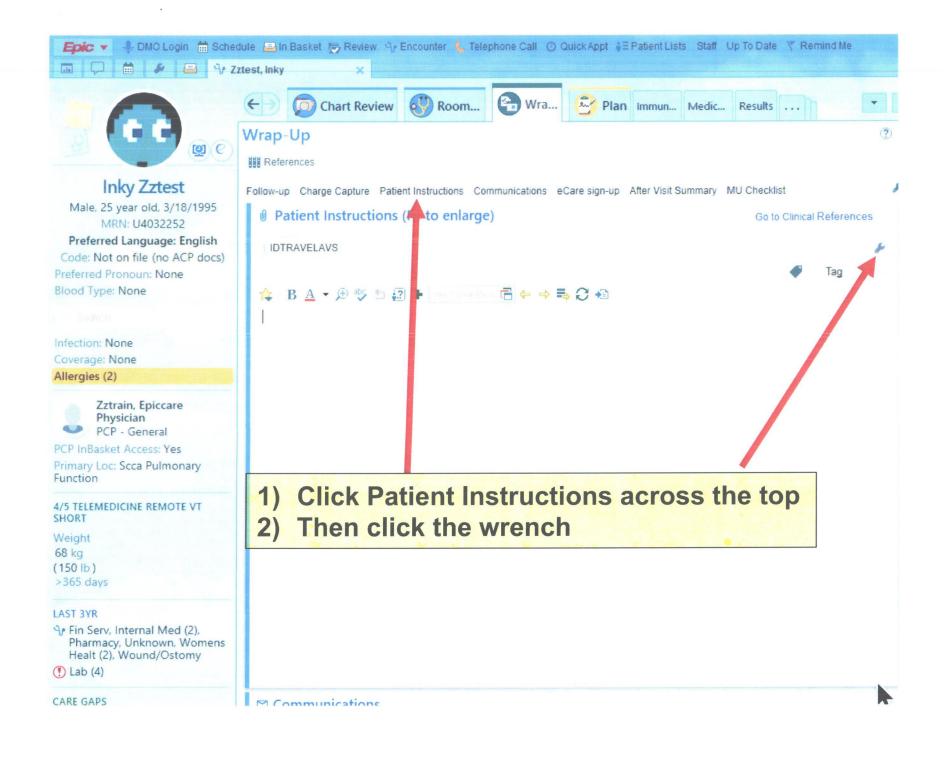
- -Chart Review
- -Results Review
- -Wrap-Up
- -Plan
- -Rooming
- -Care Everywhere
- -Mindscape
- -Comm Mgmt
- -Graphs

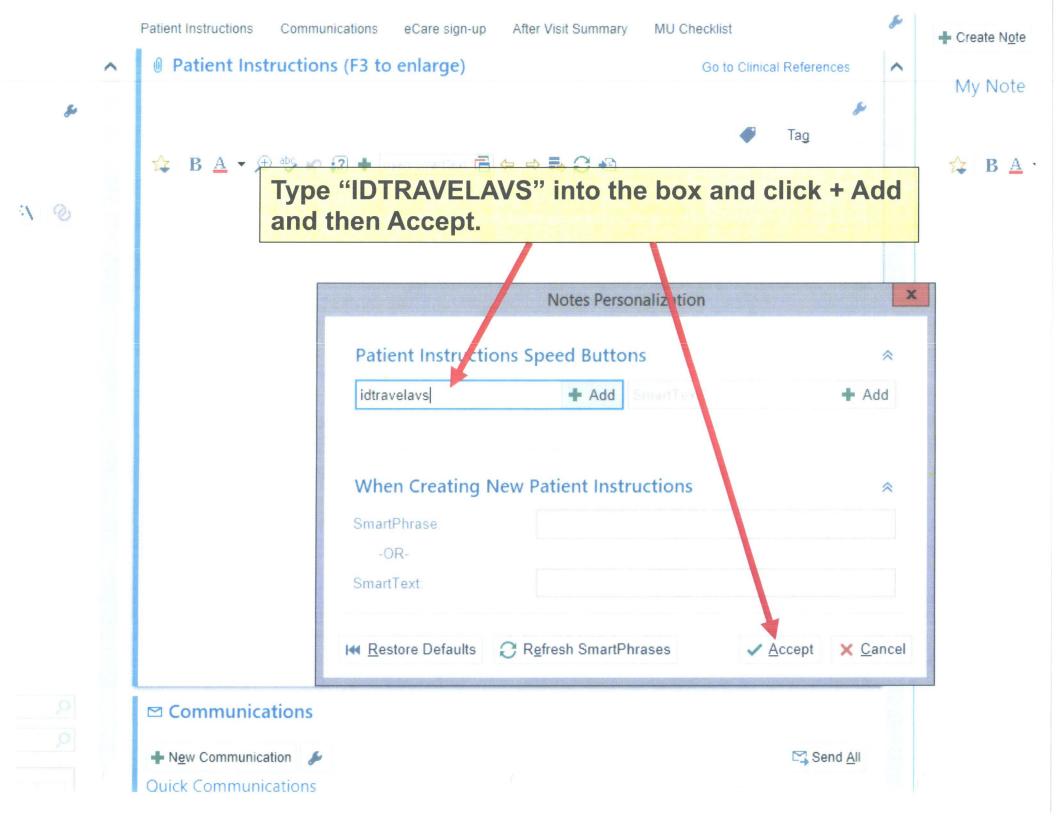
Cancel

Accept

Now we'll add a Speed Button to the Patient Instructions area so you can add instructions to AVS "After Visit Summary" for Travel Consults in ID clinic.







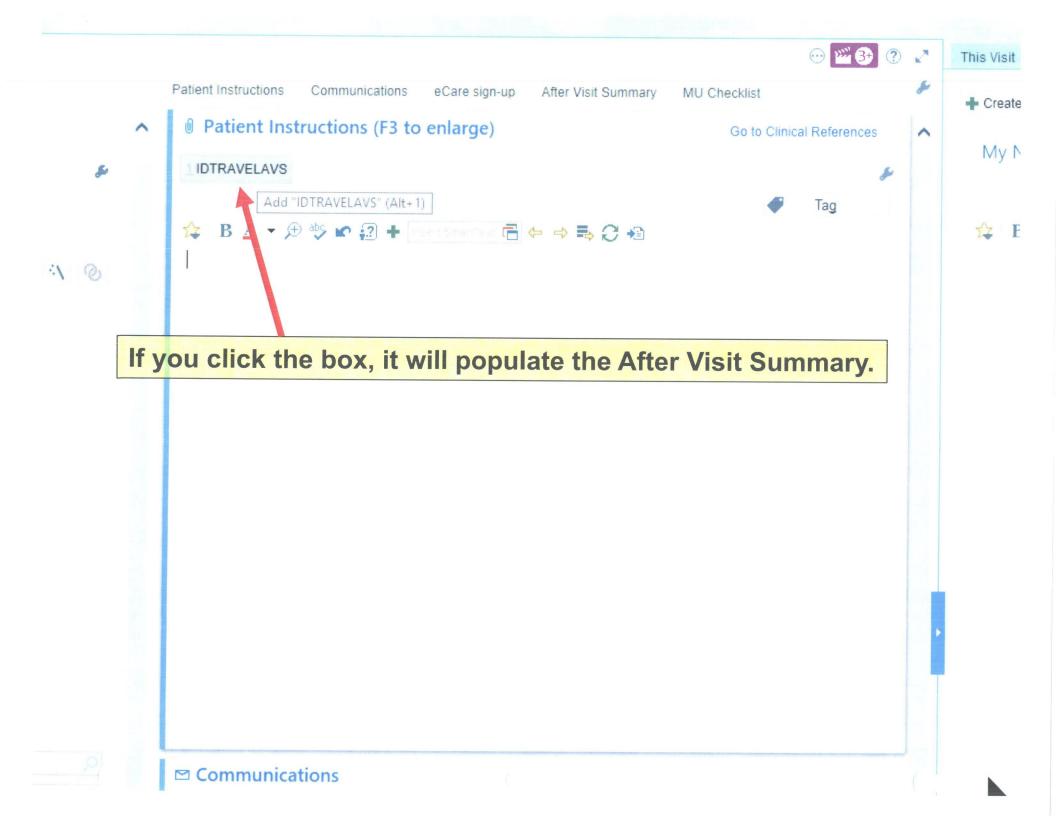
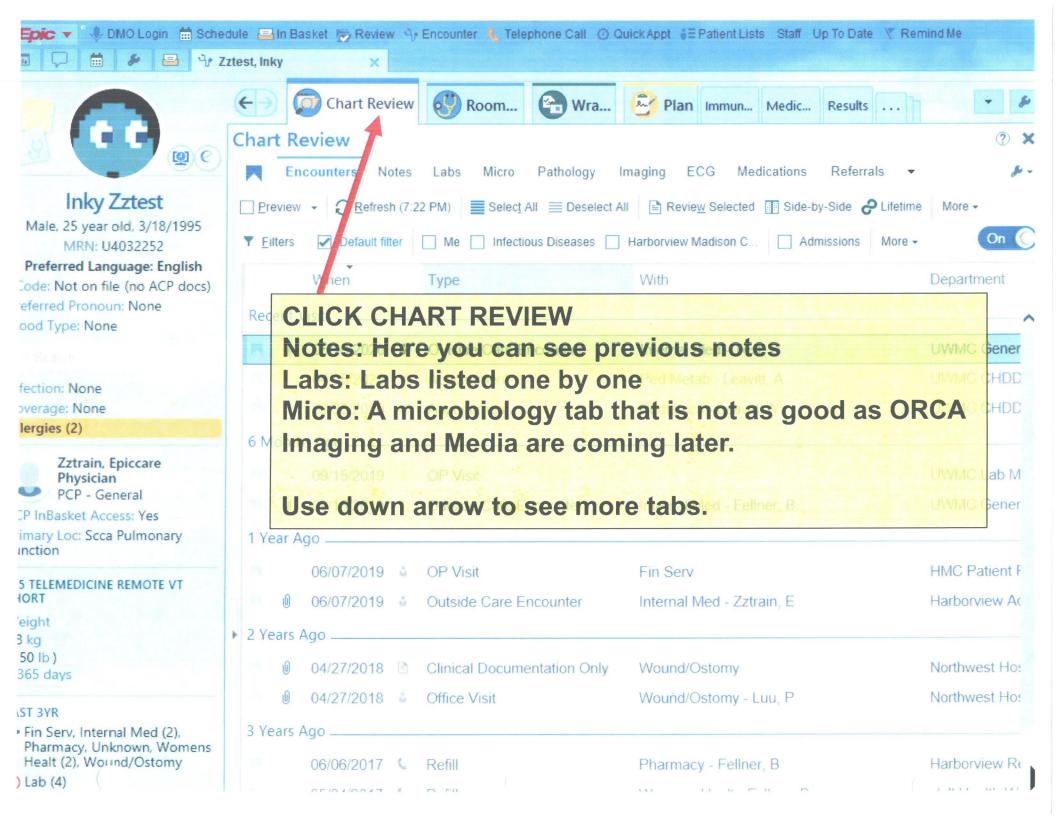
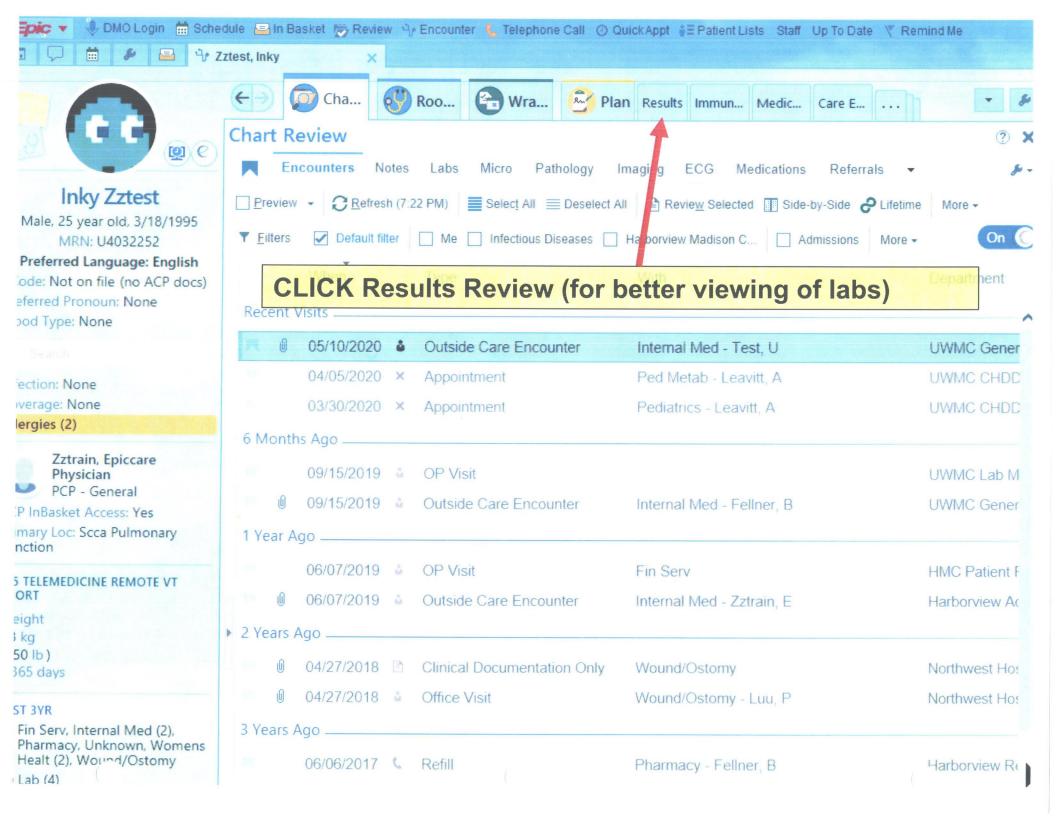


CHART REVIEW FOR A NEW PATIENT





Results Review - Date Range Wizard CRetresh On Time Mark + Sack + Epriward | Mark + Back + Epriward | Mark + E

CHOOSE THE TOP GRAY BAR AND HIT ACCEPT

Select an initial date range:

New results since time mark last set

Data since last encounter

Today's data

Data for last 30 days

Data for last 6 months

Data for last 12 months

Results since conception (pregnant patients only)

Extended view

□ Start with date range filter enabled

∇ Show date range wizard before starting Results Review

Set Default

Accept

pShot

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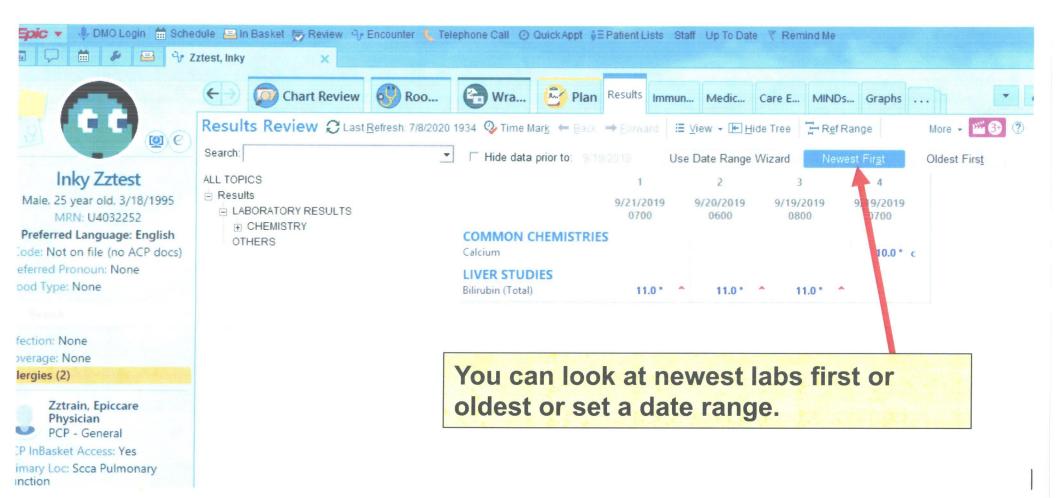
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THE DEFAULT IS TO SEE ALL LAB RESULTS, BUT YOU CAN TREND SPECIFIC LABS BY HIGHLIGHTING THEM ON THE LEFT THE WAR THE PROPERTY OF THE PROPERTY O

Flowsheet 🗷 Graph ដ Legend 🦠 Options

h:	Hide data prior to:	7/10/2017 Use Date Range Wizard		
OPICS		1	2	3
SUITS LABORATORY RESULTS		5/21/2018 1100	11/30/2017 1634	7/10/2017 1235
CHEMISTRY	COMMON CHEMISTRIES			
⊟ HEMATOLOGY/COAGULATION	Sodium	140	139	14
⊕ CBC	Potassium	4.3	4.1	4.
■ WBC DIFFERENTIAL	Chloride	103	103	10
APHERISIS TESTING	Carbon Dioxide, Total	33	^ 33	3
HEMATOPATHOLOGY MARKERS	Anion Gap	4	3	
MICROBIOLOGY	Glucose	79	107	9
∀IROLOGY/SEROLOGY SEROLOGY	Urea Nitrogen	16	13	1
F CHLAMYDIA	Creatinine	1.03	1.15	1.0
HIV DETECTION AND MONITORING	GFR, Calc, Europea	>60	>60	>6
OTHERS	GFR, Calc, African	>60	>60	>6
o meno	GFR, Information	Calculated GFR	Calculated GFR	Calculated GFR.
	Calcium	9.9	9.7	9.
	LIPIDS			
	Cholesterol (Total)			98
	Triglyceride			5
	Cholesterol (LDL)			3:
	Cholesterol (HDL)			4
	Non-HDL Cholesterol			5
	Cholesterol/HDL Ratio			2.
	Lipid Panel, Addit			(NOTE)
	LIVER STUDIES			(NO1L)
	AST (GOT)	18	17	20
	ALT (GPT)	17	15	15
	Alkaline Phosphata	52	50	50
	Bilirubin (Total)	0.7	0.6	0.6
	Protein (Total)	7.2	7.2	7.5
	Albumin	4.6	4.8	4.7
	ENDOCRINE	410	7.0	7.1
	Thyroid Stimulatin			1.166
	MISCELLANEOUS CHEM			1.100
	Vitamin D2 (25_Hyd	<1.0		<1.0
	Vitamin D3 (25_Hyd	45.3		38.9
	Vit D (25_Hydroxy)	45.3		38.9
	711 D (20_11) 01 0 x y /	43.3		38.9

apShot

rt Review re Everywh... IDscape opsis

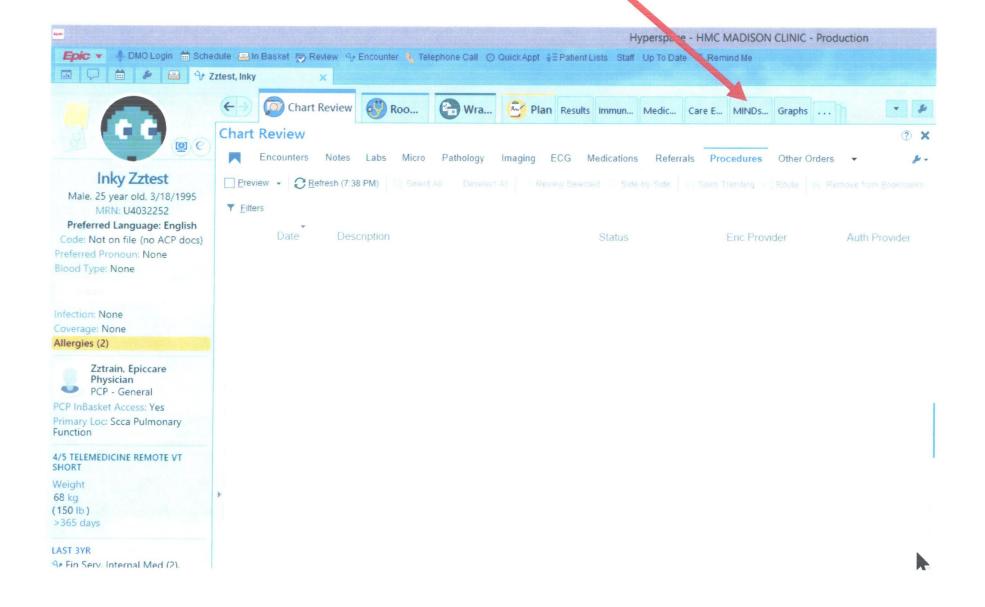
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To Date

counter

MINDSCAPE TAB



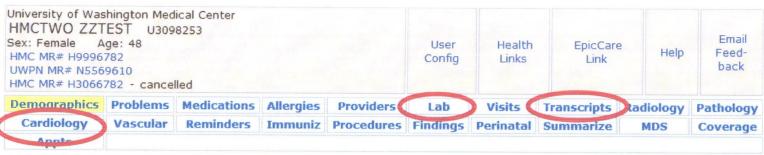


Back









[checking for EPIC FYI report] [checking for ORCA ALERTS]

Ethnomed - site contains info about cultural beliefs and medical issues pertinent to the health care of recent immigrants to Seattle.

Culture Clues(tm) serves as a tool to improve clinician's understanding of their patients' and families' perspective of their health care experience

Demographics for HMCTWO ZZTEST U3098253 (most current UWMC MRN. U3098253)

Name: HMCTWO ZZTEST Print with header Print without header

 Sex: Female
 Race: unavailable

 Age: 48 years
 Born: 20-Jan-1970

 SSN: ###-##-0000
 Language: English

Home Principal Phone: (456) 788-6789

Address:

ASDFASD ROAD

TORRANCE, CA 90503 USA

Mother's Maiden Name: unavailable

Contacts:

Role	Name	Rel to	patPhone
Emergency Contact	ASDF ADS	Friend	
Employer	UNKNOWN		

MINDscape



Back

ck Forward



Refresh





[view ALERTs], [alert help]

Labs for HMCTWO ZZTEST U3098253 Print with header Print without header Healthlinks Lab Resources

Caution: Use test guide reference range only if Reference Range is unavailable.

Full List Microbiology Flowsheets Specific Tests Specific Dates

?

[view ALERTs], [alert help]

■ Healthlinks Lab Resources

Full List

Microbiology Flowsheets Specific Tests

Specific Dates

Select a panel and/or specific test.

Panel (Group of Tests): All

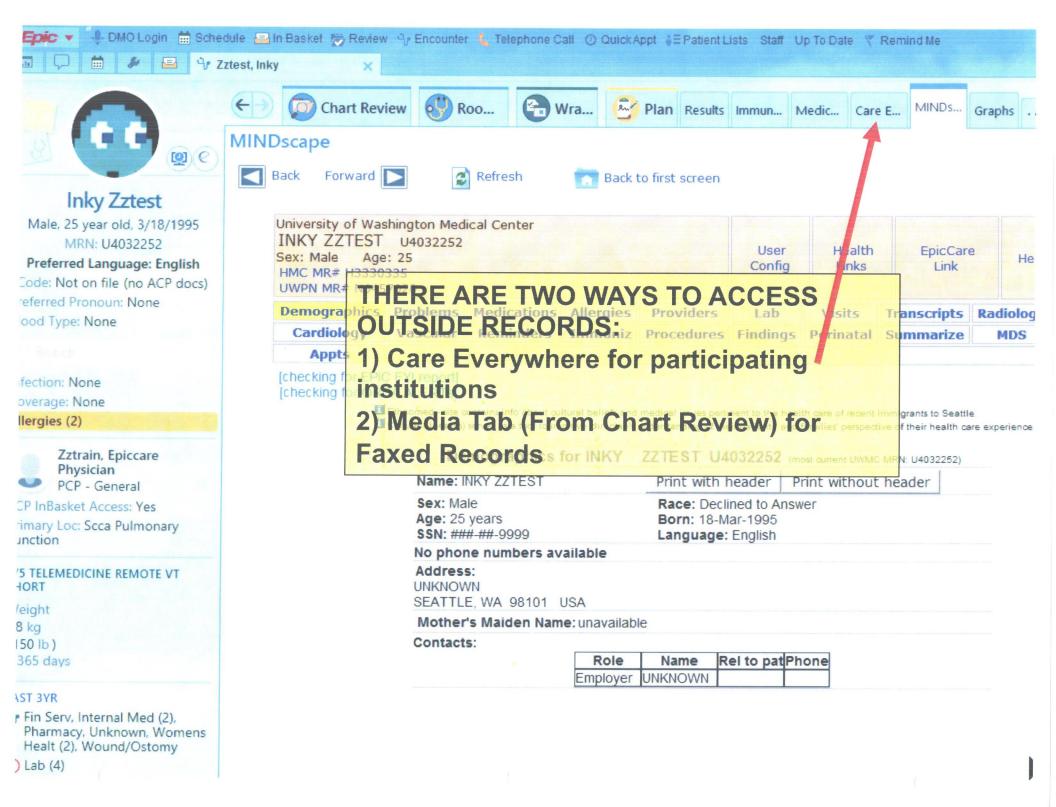
Full list - all tests, no charts :

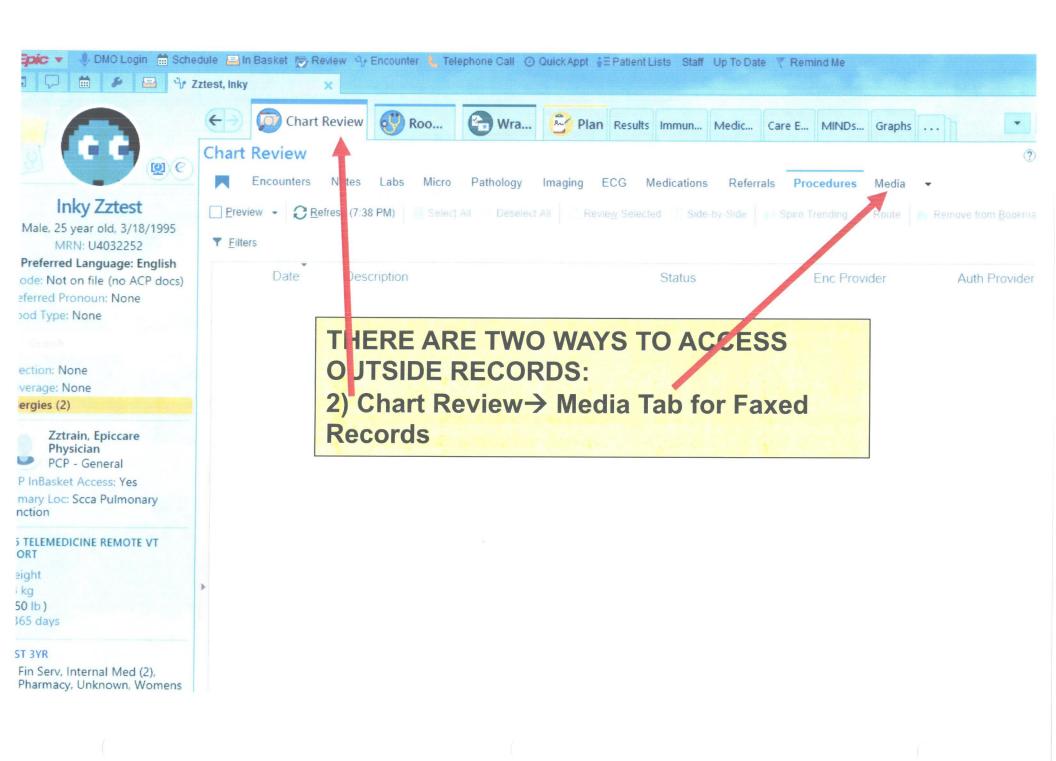
Specific Test(s): (hold down 'Ctrl' and click on each test, to select multiple tests)

(hold down 'Shift' and click on your first and last choice, to select a block of tests)

to 09/16/2011 Date Range: 09/16/2011 (default is first and last test date)

Submit



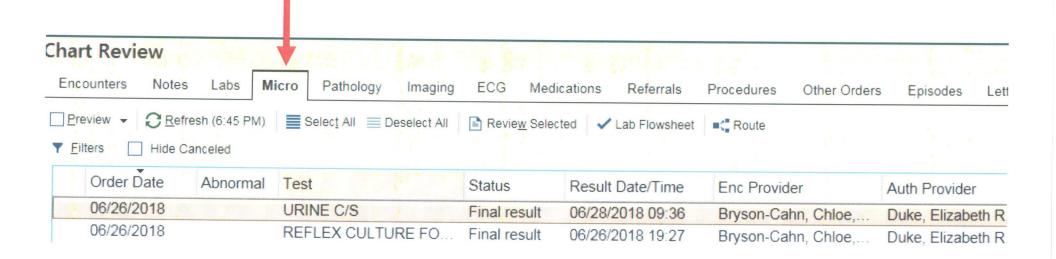


Notice the Micro tab.

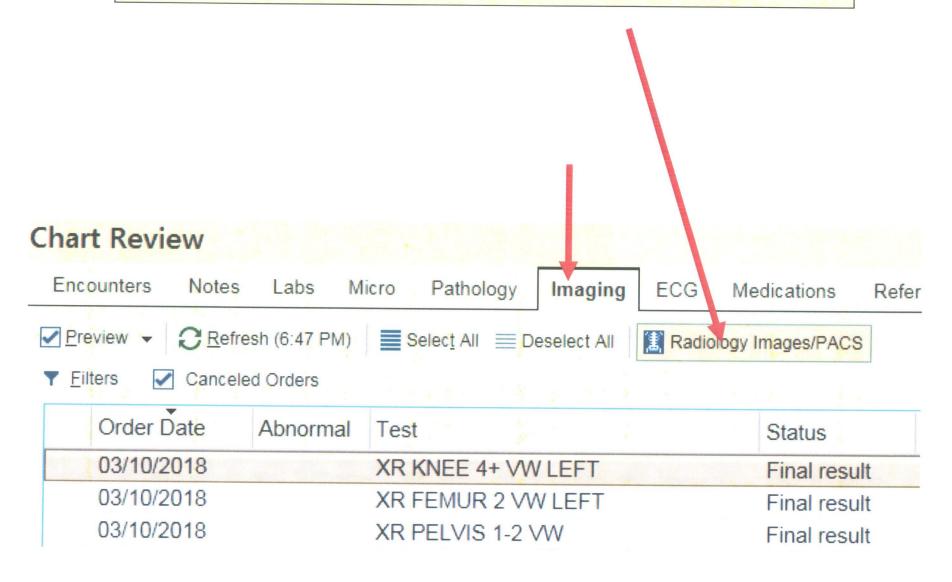
You are welcome to use it but most fellows find that the micro tab in ORCA is more helpful. Consider keeping ORCA open in clinic.

Note: When we fax notes to outside providers, they cannot see any images you paste into the note.

Also note: For "D1" we are working on a real micro tab for EPIC, but we wont' have that until January.

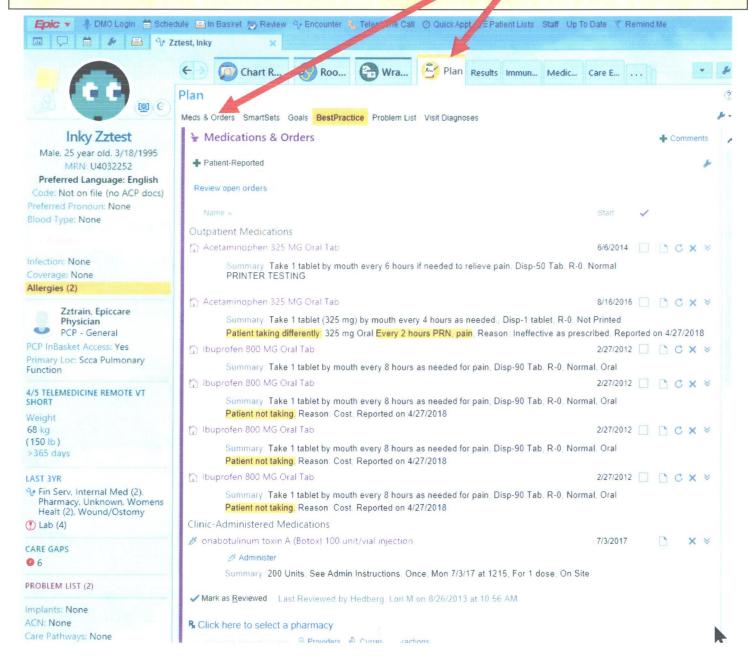


Notice the Imaging Tab.
The radiology reports are listed here.
You can also look at the images in PACS here



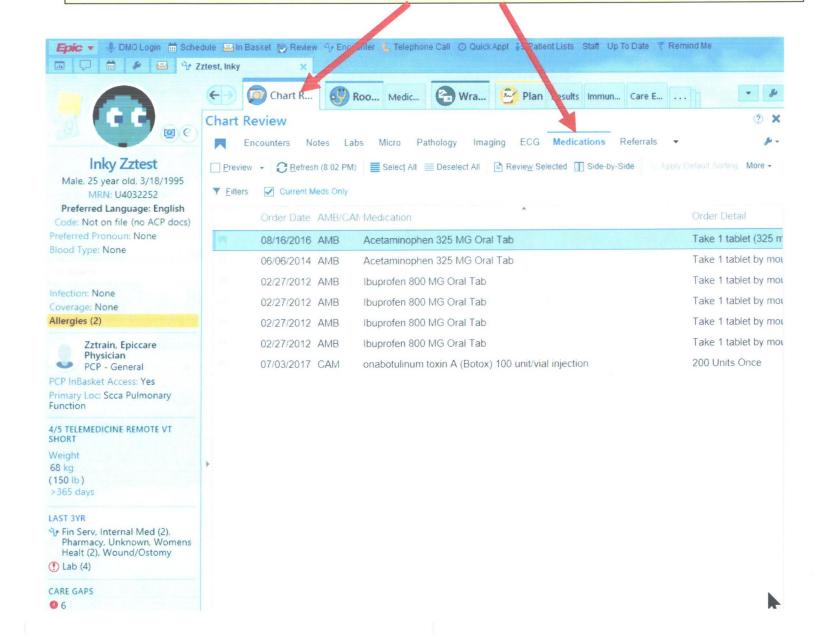
MEDICATIONS

To see medications, you can go to the PLAN tab or Medications from within Chart Review

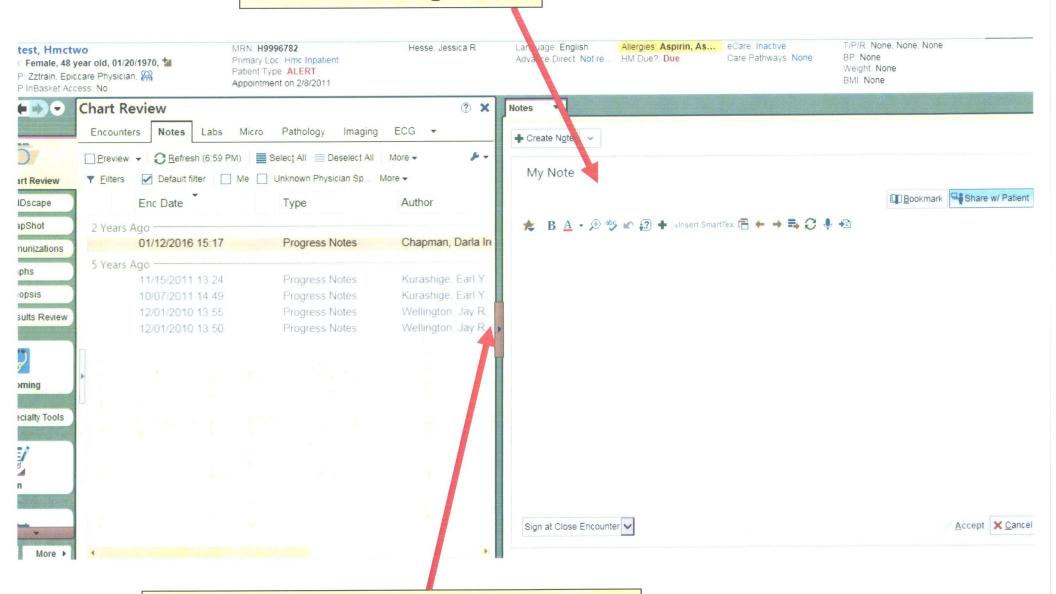


MEDICATIONS

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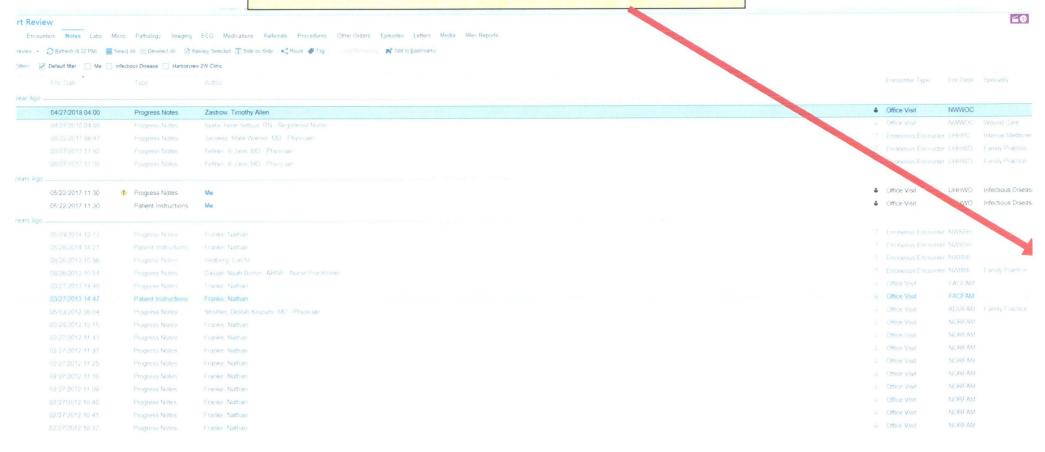


A word of caution on note writing . . .



Notice what happens when you click this right arrow

Your note disappears. Panic ensues. You can get the note back by clicking the left arrow

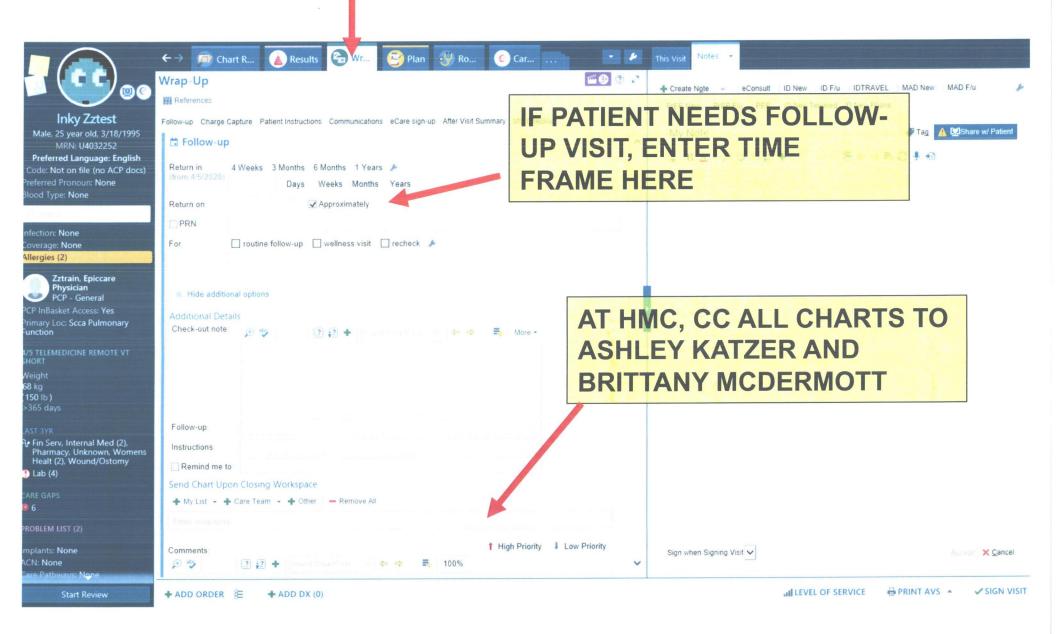


A DDINIT ANC .

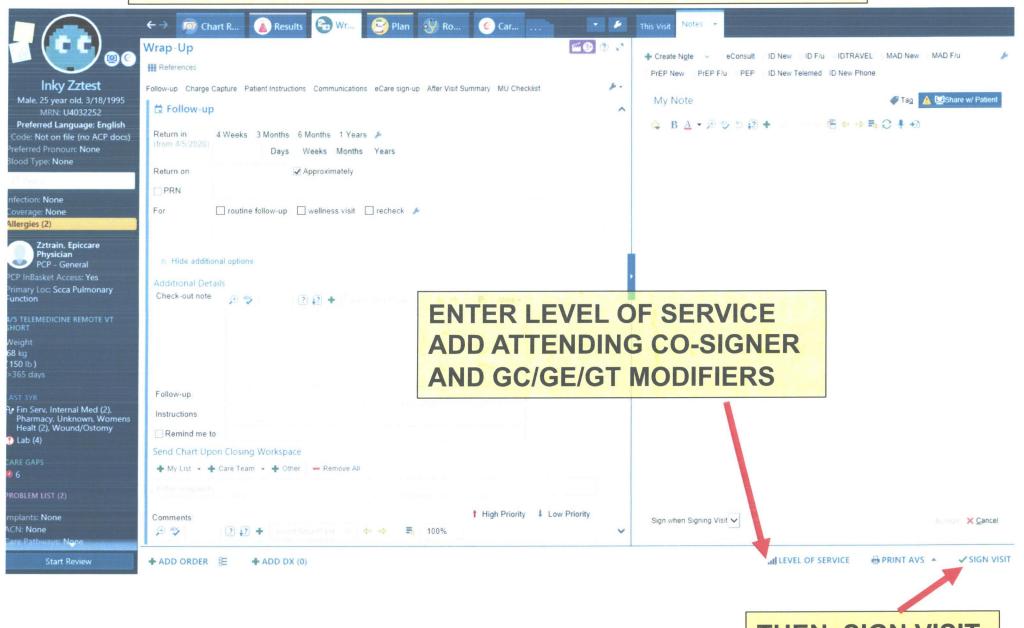
CICNI

END OF VISIT

CLICK ON WRAP-UP TAB



NOTE THAT IF YOU DON'T SIGN THE VISIT (WHICH CLOSES THE ENCOUNTER), YOU'RE ATTENDING WON'T KNOW TO CO-SIGN



THEN, SIGN VISIT

HAIKU.

You can use the instructions below download the Haiku app to access EPIC from your Smart Phone: iphone or Android. This means you can chart review patients or see if your schedule has changed or check your inbox from your bed.

https://intranet.uwmedicine.org/BU/ClinApps/EPICResourceLibrary/Haiku or Canto Access for iOS.pdf

https://intranet.uwmedicine.org/BU/ClinApps/EPICResourceLibrary/Haiku_Access_for_Android.pdf

You can dictate relatively well – better than previous Dragons – by using your smart phone as a microphone (iPhone or Android), but you must follow a few instructions that are hard to find – not searchable on the internet for unknown reasons, but copied into these slides. You don't have to "train your dragon." It's ready to go immediately. Worth doing!

UWM Dragon Medical One (DMO) Setup Guide

Last updated March 23, 2020 | Dragon SharePoint: http://dragon.zeroto60.org

Note: DMO will only work in Epic and ORCA at this time. Use with desktop apps like Soarian, Outlook, and Word is currently unavailable, but in the works. Stay tuned!

Step 1: Set up your Smartphone

 Download and open the "PowerMic Mobile" app on your phone (Apple App Store or Google Play Store)



- If prompted, approve access to the phone microphone and accept user agreements
- To add a profile, on phone browser, visit http://dragonsetup.zeroto60.org
- Tap the hyperlink for your phone type (iOS or Android)
- The hyperlink should open the PowerMic Mobile app and automatically configure your phone to the UW instance of DMO
- Go to Step 2 when your screen shows "Profile 1" and "Enter User Name"



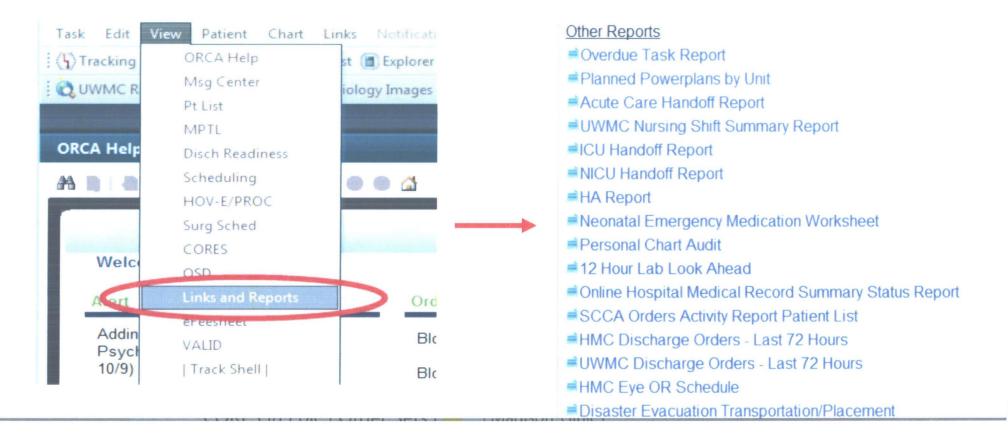
Step 2: Log in to DMO through Epic or ORCA on your Workstation or Home Computer

Epic: In the Epic Toolbar, click "DMO Login"



ORCA (PowerChart or FirstNet):

- In the ORCA toolbar, click "View" and select "Links and Reports"
- Under the "Other Reports" section, click on "Dragon Medical One (DMO) Launch"



Step 3: Verify Settings to Login

- User: Enter your UW Medicine AMC Username
- Microphone: Make sure "Nuance PowerMic Mobile" is selected (likely not selected by default the first time you set this up)
- Specialty: Select as appropriate or "General Medicine" for unlisted specialties
- If the computer asks for permission to use your microphone and webcam, you can select "No" or "Block access"

Once you have successfully logged in, the DragonBar will display on your computer screen





Note: You can re-select the microphone after logging in by clicking the "blue flame" to log off. Once set, your microphone settings remain saved for future logins.

Step 4: Launch PowerMic Mobile app on your phone

- Login using your DMO username (UW Medicine AMC username) no password required
- Once logged in, pairing will occur automatically between your computer and phone
- Once paired, the orange icon on the DragonBar will turn red

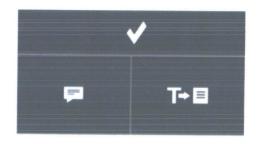
Icon Color Key:

- Orange = Not Connected
- Red = Connected, Mic is Off (not listening)
- Green = Connected, Mic is On (listening)



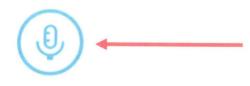
Note: Spinning motion around Green Icon = Dragon is processing what you are saying

Step 5: Tap the microphone icon on your phone to start and stop recording



Remember: Speak in a natural tone and rhythm and be sure to say all desired punctuation.

Once done using Dragon, be sure to Exit by clicking the "blue flame"



Tap here to begin dictating

You may ignore the other buttons.

Advanced users can custom program them in Options



THE END.

Madison Clinic next year. Remember to go back to eduke org for refresher before